

September 16, 2021

COUNCIL MEETING REGULAR SESSION CALLED TO ORDER 7:00 PM
COUNCIL OF THE VILLAGE OF CHESTERVILLE
MAYOR PAULA BOWMAN, PRESIDING

MEMBERS PRESENT: Don Carr, Jason Coey, Beverly Moser, Pam Porter and Mayor Paula Bowman

MEMBERS ABSENT: Cindy Adkins

OTHERS PRESENT: Tracey Parks Fiscal Clerk, Andrew Wick Solicitor, Rob Heindel, Bruce Bowman, Linda Mohr, Carl Crisci, Craig Weidman, Diane Weidman, Shawn Rhinehart, Debbie Snell and Deputy John Atwell.

Meeting was called to order by Mayor Paula Bowman at 7:00 pm

Pledge of Allegiance was recited by all on the call.

Meeting Minutes for August regular session held, Motion to accept the minutes by Bev, and seconded by Jason Coey. All Ayes

Treasure Report for August: several documents were emailed to Council, the documents consisted of a compiled list of all Bank Reconciliations and a funding document were sent. Motion to accept the Treasurer Report by Don Carr and seconded by Beverly Moser - All ayes.

Old Business:

Council Projects

- Storm drains – Pam Porter contacted Calvin Pierce and has not heard back from him – Expectation of who is going to look at the drain with the side walk and what is next steps on who will need to fix it. Still have the 2 on Sandusky as outstanding.
- Village Streets – Don Carr reporting
 - Tim Hess brought his Back Hoe and helped put in 7 stop signs. There are 3 signs left put only 2 poles. Still need to put in signs down at Poplar and Walnut 4 way stop. The idea was to stop/slow down the

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traffic from the state highway speeding through the alleys. Question: why was there a stop sign put up at Short and North (was a yield)? Don was given a list and went by the list provided.

- Need to revisit the stop signs and order more material. Don to provide inventory needed.
- Use current signs for the 4 way stops for Poplar and Walnut
- Paving County Road 23 contacted by Brandon Strain informed the village that we are responsible for .106 miles. Disagree, this is not part of the village. Andy to look into this with Tom Smith.
- Grant – Beverly Moser
 - American Rescue Plan Portal was completed (Covid relief fund) our first application was approved for 12,000. It can be used for COVID, Broadband, Sewers, or water. Audit Report due 10/31/2021.
 - Grant Writers – Has statement of qualifications from several Grant Writers. Prepared information for the council to review and a decision is to be made by no later than November.
 - Joe Clause came to the office \$500 and he can underwrite the grant, \$500 per grant or \$300 p/month per year
 - Ike Hickman is no longer doing this
 - KE McCartney came to the office \$416 p/month or \$5000 p/year is a flat rate, they do more of the work for the village. So is there extra cost for hiring the engineers, surveyors etc.? They will go up to \$5000 and then there is an hourly fee.
 - Bev will invite them to the next meeting.
- Trees – Jason Coey reported he has a call into the Tree Company (SOS Wills) to cut down the trees; he explained would like to get this done this year to put onto the budget. Will need to get the date range to let the residence know. Wait on the date and ensure to check the pricing.
 - Branches hanging over on the roads, if we can look at having them to trim them back.
 - Need to look at the zoning to determine what the village can control on the zoning and letters will need to go out.
- Village Office Maintenance – Paula Bowman
 - Chimney- Estimate

- \$2000 – Brian Lamb provided for both Chimneys with cap and hauling material away.
 - \$1200 provided by Tim Hass for both Chimneys with cap and hauling material away.
 - Jason to get a person to look at roof and patching.
 - Furnace- Repair needed for condensation and filter – contacted 4 places, so estimated \$450 to be used to repair.
 - Motion to go ahead with the furnace repairs by Jason Coey and seconded by Don Carr
 - Role Call
 - Pam - Yes
 - Bev - Yes
 - Jason - Yes
 - Don - Yes
 - Patriot out of Marengo - provides free estimates – service charge is \$70 and \$70/hour labor, HVAC REPAIR with Clogged condensation Line - \$176.96 with an Annual Service Contract of \$160.88
 - Water Heater – is leaking and is leaking at the bottom needs to be replaced – approximately \$500 to replace. Don Carr will look into a hot water heater
 - What are we going to do with the office – are we going to stay and do the have to have in order to get the Budgets together and fix up the items that could be hazardous items.
- Village Lights – Cindy Adkins – Nothing to report at this time.
 - Linda Mohr Light fixed.

New Business:

- Office Porch – Several estimates provided.
 - Suggestion to get estimates with a break down of the parts Labor and is the guarantee work. When do they request payment?
 - Insurance is only paying \$1717.71.
- Audit Results – 2 items which came back as needed attention:

- Need to identify a custodial Records and Retention Policy keeper, need to identify all the records along with the schedule for retaining.
 - Need a custodian to be the records keeper along with a documented record policy. – Beverly Mosher volunteered to be the custodian.
- Fiscal Clerk Training – need to take the training and will work on the back 2 years and work on current.
- Heritage Days – Great success and many thank you to those who helped from the Committee.
 - Thank you to Don Carr for painting the Door and Flowers from Craig and Diane Weidman.
 - Thank you to the committee: Beverly Mosher, Pam Porter, Deb Snell and Joelyn Lanning
- Zoning Inspector –
 - Craig Weidman would like to bring up Zoning and ensure that zoning is being addressed
 - Provided options of salary from around the county for Zoning Inspectors
 - Need to ensure to get the zoning in place and to obtain a zoning inspector.
- Sheriff Report
- Halloween slated for the 30th (it was approved in 2018 to always have the Saturday prior to Halloween) would the council like to have it for trunk or treat or walk the town. Council thinks safer and easier to trunk or treat.
- Village Patrol – nothing to report for this month.
- New Council Member to be sworn in on the October Meeting – Carl Crisci.

Adjourn the meeting – Jason Coey motioned to Adjourn.

Next Council Meeting is October 21, 2021 @ 7:00 pm

Paula Bowman, Mayor

Tracey Parks, Clerk/Treasurer

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