

February 20, 2020

COUNCIL MEETING CALLED TO ORDER 7:00PM

COUNCIL OF THE VILLAGE OF CHESTERVILLE

PRESIDENT CRAIG WEIDMAN, PRESIDING

MEMBERS PRESENT: Pam Porter, Craig Weidman, Paula Bowman Cindy Adkins, and Don Carr

MEMBERS ABSENT: Bryan McAfee

OTHERS PRESENT: Clerk/Treasurer Tracey Parks, Village Solicitor Andrew Wick, Joelyn Lanning, Bruce Bowman, Linda S Morr, Diane Weidman, Debbie Snell, LT Brian Newsome and Chief Ben Lovell

President of the Council, Craig Weidman, called meeting to order.

Pledge of Allegiance was recited by all.

Approval of Meeting Minutes for 01/16/2020 motion to approve by Cindy Adkins and Second by Pam Porter. All approved.

Approval of Meeting Minutes for 01/16/2020 motion to approve by Paula Bowman and Second by Don Carr. All approved.

Approval of the Treasure Report, motion to approve by Pam Porter and Second by Cindy Adkins. All Approved.

Events Committee – Joelyn Lanning

Events committee turned in a letter asking for access to Village office for use of Tables, Restrooms, Lawns, etc. For April 4th Easter Egg Hunt from 8 – 1. Would also like to set up a big tent on the grounds. Upcoming events: Not doing the Community Cleanup Day for May 22nd, June 27th – Block Party – would like to use the Village Lawn and access to Town Hall in case of rain. Cooking out with an open Pot Luck for the Community. Will be requesting Road to be blocked between Short and Poplar, permission to use Electric, would like to use Cindy Adkins Electric from her Barn, Heritage Day Festival Oct 3rd would need Access on Oct 2nd and road closures. Looking ahead with Trick or Treat, Christmas, etc. Will need access to the Restrooms in the Village Office. Will have a Dance for Friday Night

before Heritage Days. March 28th will be using Town Hall for Sewing / Crafting will need to use the Restrooms. Craig requested that the Events Committee create a Calendar to give to the Mayor in order to have the building unlocked and someone to man the building on all day events. Craig created the calendar from Event Committees list provided by Joelyn Lanning.

Event Committee is also asking the Village, Township, and Church if an event was being held on their property if the Insurance would cover? Jerry Bloomfield will need to check into this. Jerry said he just need to call the Insurance Company about the event ahead of time.

Next event is Easter Egg Hunt, will need volunteers from the council – signup sheet will be passed out for those to volunteers.

Council is approving the Event Committee to use the office and property.

Chesterville Events committee has its own Facebook page.

UNITED WAY, Keep America Beautiful – Joelyn Lanning

United Way is holding a work camp from June 14th to June 20th, they have young folks going out to assist with different repairs. We can apply for jobs for them to help repair – Like the Ramp and Stairs. Joelyn took the liberty to partially filling out the application to submit, need a contact person to put in for these projects.

Paint Grant – Sherwin Williams put out a paint grant each year. There is white paint left over from the last project. We can go through Keep Morrow County Beautiful and get a grant for up to 70% off the Paint. Does the Council want Joelyn to secure 4 gallons of the White? Know that the council wanted Maroon and Gray for the Porch. This would be a way to improve the look to the Village Office through these projects. Joelyn Lanning and Diane Weidman will volunteer to help Paint. The house was power washed last fall. Is our ramp currently Wheel Chair Assessable – The ramp is max at the slope – the issue is that the railing is toenailed on the top of it and it is not anchored. If we get approved, we can request to have someone inspect it to ensure it is Wheel Chair Assessable. Deadline to turn this in is early March, need to have a decision tonight. Was asked if we can put treads on the ramps, or get boards with the grooves cut into the wood. Paula Bowman made the motion to go ahead and apply for the Grants and

United Way Projects, Pam Porter seconded the motion. All Approved – Passed.
Diane Weidman will assist with the selection.

School Board Update – Cindy Adkins

School Board is interested in Chesterville's proposal for the land, but will want to have a Plan of what the Village's intention of how the land will be used.

Suggestions: that the Village Office could move up to that property but if the Post Office is not going to move in the new building (the post office would need to be Centrally Located in the Village, and other guidelines may need to be considered). Play Ground was also suggested and Ball Fields are already there. Question - how much land would be available – Fire Dept. has 2.21 acres, that would leave 3 plus acres left. The fire department will be supplying the council with a map showing their property, so that the council can come up with a plan for the remainder to present back to the board. The School Board would like to have a picture of what the land would be used for. It would be safer to have the playground up at this land. Recommend this goes to the 2/5/10 year planning committee to develop a plan and bring back the recommendation/proposal for approval.

How many children does Chesterville have? Rest Home has visitors to bring children. The 2/5/10 year has already begun to bring ideas on what to do with the land if it was available.

Grants – Bryan McAfee

Bryan is out ill, Craig Weidman went to the Mayors meeting and did get couple of ideas and will give them to Bryan.

Mill Street Pot Holes – Resolution to add to Temporary Budget

Repair Mill and Miles Pot Holes from the Gentleman who was here at the last meeting. The quote to patch this is \$900.00, this was part of the original estimate for road repairs. We do need to add this into the current budget to get this fixed. Is there a motion to add the \$900.00 into the Temporary Budget? Cindy Adkins made the Motion and Don Carr Seconded it.

Roll Call Vote:

Pam Porter - Yes

Cindy Adkins - Yes

Paula Bowman - Yes

Don Carr - yes

Bryan McAfee – Absent

Motioned Passed (Resolution #6 – 2020)

Question was asked about the School Parking lot off of State Route 314 and who would be responsible to fix the Pot Holes there. Fire Department would be responsible. Chief will take this back to the Fire Board on this issue.

When will Mills and Miles be fixed? Within a month? Craig stated they will be getting back to them to get started. What is the guarantee on the fix? Craig asked if it was a temporary fix and they said no it should be the fix.

Fire Department Sewer Backup –

Fire department had a sewer back up and spent \$1000 to get it scoped and hydro scrubbed. The Restroom is out of order until it is fixed. Quote from the Fire Dept. is 1800 to dig up and repair it from Roto Rooter – Jerry is looking at other estimates. We are going to be responsible for around \$3000.00 to move into the repair and maintenance into the firehouse. Pam Porter Motioned/Cindy Adkins seconded.

Roll Call Vote:

Pam Porter - Yes

Cindy Adkins - Yes

Paula Bowman - Yes

Don Carr - Yes

Bryan McAfee – Absent

Motion Passed (Resolution #7 – 2020)

Jeremy from the fire department will work with council on the fix, it appears it is about 10 to 12 feet to the Fire House.

Damaged Door on the Fire Department – looking into the Insurance Company waiting on reply.

Other Old Business

Trash – Linda Morr

Linda said she has received 3 different answers on what the \$1 will be used for, she called Mid-Ohio they said it was for the Can Rental, Postage and Handling. She would like clarification on what the \$1 is, since she has 3 separate answers. There is no charge on the Can Rental it is not in the contract. The postage and handling is what the \$1 is going towards. Linda feels she needs to bring up Trash each meeting until it is up for vote again.

NEW BUSINESS

Signature on the Bank Card –

Need a resolution to add Craig Weidman to the signature card along with Tracey Parks and Jerry Bloomfield for the village. Cindy Adkins Makes the motion and Paula Bowman seconded the Motion.

Roll Call Vote:

Pam Porter - Yes

Cindy Adkins - Yes

Paula Bowman - Yes

Don Carr - Yes

Bryan McAfee – Absent

Motion Passed (Resolution #8 – 2020)

Communication Flyer

The Communication flyer will be sent out to the Village, since we have not done a good job in the past. We asked for suggestions but we have not responded to them.

One thing we would need to know is who has internet and who doesn't. Be helpful to be a stop gap through the use of the website.

This is being proposed to be one letter for feedback on how to improve communication. Have a Town Hall meeting and to get a two-way conversation on the survey folks took. Believe that there is growth coming to the Village and discuss zoning options, go over the "Mission Statement", Revitalize the Village Center, and Sidewalks Improvement. These were subjects Craig thought of.

For the Meeting need to be patient with folks wanting to ask questions.

Can we incorporate the Historical Values – how can we play up the value? There are many regulations that need to be met to get declared a Historical Value. This is the kind of discussion at the meeting.

How do we get a plan together for this meeting, at this time there will not be any discussion on “Trash” due to the litigation – intend to hold the meeting in April.

Council said to send out as is.

2/5/10 Year Planning Committee

Talked about Banners, beautifying the downtown and have roads to repair. We have talked about not doing some of the aesthetic things in lieu of the road repairs. We met with developers in the development meeting and the folks from Powell suggested that they would not stop doing the aesthetics to do road repairs. Pick some of the small or cheap ones to show improvement. Listening to this the planning committee will need to re-review the list of possible items that could be done. Hanging flower basket, benches, banners etc. (See **Attachment** from the 2/5/10 year committee meeting minutes).

Trash Containers in the Village are to be used for visitors? Surrounding areas have stopped setting out containers, but the trash collector does look at each of them here in the Village. Does Mount Gilead have them, if so who pays for them? Andrew Wick will ask the Mayor.

There is opportunity to put some big flower pots down in the business district, in the past they disappeared off the corner, suggest they are anchored somehow. Look for donations to help with in memory of. Tracey Parks will be donating 2 park benches in memory – waiting on where they are to go.

Budget needs for the projects – Banners are being put off that was \$2800, Benches are being donated, hanging baskets not much.

Opportunity to get a Sidewalk Grant – Cardington had a grant for 25 to 30% match. The Sidewalks need to be 36” minimum, 48” preferred for ADA Standards.

Kick off Architect

Need to have \$2500 in the budget, will not need a temporary budget – then it will have appropriated after April, it will be part of the budget already.

Other New Business:

Budget Approval

Need a resolution to for the budget to go to the Morrow County Budget Commission (See Attachment). Explained the revenues to make up the budget allowance.

Shared the Appropriation spreadsheet to Council, waiting on committees – did get \$70,000 estimate expected to begin in 3 years.

Recommend that the street repairs hold back \$2500 for emergencies, there is a repair account with, it is different from the General Fund for the Village resurfacing of the roads since it is a Project. What do we have for Sidewalks? If the sidewalks would be a Grant it would be considered a Project and would come out of the General Fund not repair or maintenance which we have in our current budget. The sidewalk in front of the Village was \$3500 to be re done, need to take into consider the ADA standards for the width. This will go back to the 2/5/10 year committee to get a Grant and determine the timeframe of when this will be completed.

Pam Porter made the motion to send the Budget to the Morrow Bounty Budget Commission, Cindy Adkins seconded.

Roll Call Vote:

Pam Porter - Yes

Cindy Adkins - Yes

Paula Bowman - Yes

Don Carr - Yes

Bryan McAfee – Absent

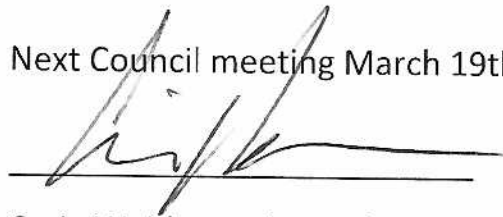
Motioned Passed (Resolution #5-2020)

Paula Bowman motioned to adjourn the meeting and to go into executive session. Don Carr seconded the Motion.

Events Committee March 2nd @ 7:00pm

2-5-10 yr. committee March 14th @ 1:00pm

Next Council meeting March 19th @ 7:00 pm



Craig Weidman, Council President



Tracey Parks, Clerk/Treasurer

Chesterville Village Mission Statement:

"We strive to provide the best quality of life and environment in which our residents and businesses can thrive."

Attachment – Planning Committee

2-5-10 Year Planning Committee Meeting Feb. 8, 2020

Present: Craig Weidman, Diane Weidman, Bruce Bowman, Paula Bowman, Tina Heindel, Joelyn Lanning

This meeting was a review of the list of subjects discussed previously that we thought were still relevant and active. We then categorized them and listed some action items that were necessary to move the projects forward.

Street repair/paving (2 yrs.) - We agreed that this was one of the most important uses of our funds but depending on our income, this could take longer than 2 years to complete. We have a quote and contract for fixing several roads that didn't get completed last year. We also have a complaint for extra large pot holes on Mill Street that need more urgent attention and we have a quote to fix those. **Action items:**

- **Next Council meeting review quote to fix Mill Street and seek approval to add funds to the temporary budget so it can be fixed before Spring.**
- **Denman Avenue was noted as needing attention too. Check to see if this was covered in the 2019 contract or get a quote.**
- **Find out why the road repair didn't happen last year, if funds are available reschedule for this year.**
- **Find out what our expected annual revenue is for road repair. Keep \$2500 in reserve for "emergency" repair and allocate the rest per priorities set each Spring**
- **Review road conditions April 2020 and prioritize them for a repair or paving plan.**

Sidewalks (2 yrs.) – This pertains to revitalizing our sidewalks on both sides of Sandusky and Portage Streets. We have a variety of materials and conditions of our sidewalks and need to bring them into ADA compliance and improve their condition for public wellbeing. Responsibility for sidewalks is typically by the property owner so how do we cohesively implement? **Action Items:**

- **Contact Marengo to see how they implemented their new sidewalk project that was recently completed.**

- **Width?**
- **How did they handle quotes/construction/payments?**
- **What kind of feedback did they get from residents?**
- **Check ADA standards (36" minimum, 48" preferred?)**
- **Make this a Town Hall Meeting subject for discussion**

Blight Control (2-5 yrs.) - Blight control, especially on the two main streets is a key factor to our future economic development. If we look vibrant and inviting, people will want to check us out. If we look run down and shoddy, we will send a different message. **Action Items:**

- **Make a plan/system to handle blight correspondence.**
 - **Systematize tracking letters, follow up, and actions for noncompliance (spread sheet?)**
 - **Find out if we can escalate noncompliance actions for repeat offenders.**
 - **Review what options we have, and procedures we need to follow**

Street Parking – Some people are parking too close to intersections making it hard for others to see oncoming traffic. Also people are parking along 95 but on the sidewalk.

- **Find regulations for state highway setbacks for parking near corners**
- **Get quotes for signage and road paint necessary to comply at intersections**
- **Ask Sheriff if they will write tickets for violations**

School Property (5-10 yrs.) – The School Board has voiced interest in giving the school land back to the Village. What will we do with it if we take it back? How will we maintain it? In the meantime should we send the School a letter to fix the pot holes? **Action items:**

- **Come up with a list of ideas for how we would make use of the land.**
- **Talk to the Fire Department about some shared upkeep (ball diamond?)**
- **Find the organization that is using the ball diamond now and talk to them about shared upkeep of the diamond.**
- **Contact Delco (?) there is still a drainage problem by the water tower.**

Revitalization of Village Center – this project was to improve the attractiveness of our down town area. There are some small things that can be done to help, but the blight is far outweighing the impact of those things at this time. **Recommendations:**

- **Convert trash cans to flower pots** – As the village grows we think public trash cans will be needed to help keep that area clean. We want to wait and see if our universal trash pickup will reduce the frequency of folks using the Village cans for their personal trash. If so, we recommend not eliminating the Village cans for flower pots.
- **Hanging Flower Baskets** – We recommend not spending the money at this time.
- **Benches** – We recommend not spending the money at this time.
- **Banners** – We have costs for banners and the hardware to mount them to poles but are going to recommend delaying this until the 2021 budget.
- **Week of Caring/Keep America Beautiful** – Joelyn reviewed the upcoming potential for small projects being completed by students and for some paint being available through

Keep America Beautiful. Details and items needing Council approval will be presented at the February Council meeting.

New Village Building (2-5 yrs.) – The current building is in bad shape and is not worth putting major money into reconstructing. So a concept has been drawn up for a new building to replace the existing one at the current location. An architect has been selected and a contract signed to take the first step of making drawings to facilitate getting quotes and initiating a grant. During discussion it was mentioned that we should look into the new Fire Station to see if it would be better to rent room from them rather than funding the expense of a new building. **Action items:**

- **Contact Fire Department to see if they could have provisions for Village offices.**
- **At next Council meeting seek approval for adding money to the temporary 2020 budget to cover the Architect's first phase.**
- **If Council approval is obtained, meet with architect to start process**

Attachment – Budget

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES AND BALANCES

Office of CHESTERVILLE VILLAGE

MORROW County, Ohio, December 31, 2019

To the County Auditor of said County MORROW

The following is the total amount from all available for expenditures from each fund set up in the tax budget, with the balances from each at the end of the fiscal year: December 31, 2019

FUND TYPE/COLA ASSIGNATIONS	Cash Balance as of 12/31/2018	Reserved for Encumbrance as of 12/31/2019	Reserved for Non-Spendable Balance as of 12/31/2019	Reserve Balance Accounts (5705 11(A)(1) & 5705 11(B))	Advanced Not Repaid	Carryover Balances Available for Appropriations	Total Amount from all Sources Available for Expenditures	Total Amount Available plus Balances
GOVERNMENTAL FUND TYPE								
General Fund	\$88,474.00							
Special Revenue Funds	\$25,727.28					\$88,674.58	\$103,681.35	\$140,098.35
TOTAL GOVERNMENTAL FUNDS TYPE	\$82,702.28					\$88,702.28	\$103,681.35	\$140,098.35
PROPRIETARY FUND TYPE						\$82,702.24	\$108,181.15	\$188,983.39
TOTAL PROPRIETARY FUND TYPE						\$82,702.24	\$108,181.15	\$188,983.39
FIDUCIARY FUND TYPE								
TOTAL FIDUCIARY FUND TYPE								
TOTAL ALL FUNDS	\$82,702.28					\$88,702.24	\$108,181.15	\$188,983.39