

August 19, 2021

COUNCIL MEETING REGULAR SESSION CALLED TO ORDER 7:00 PM
COUNCIL OF THE VILLAGE OF CHESTERVILLE
MAYOR PAULA BOWMAN, PRESIDING

MEMBERS PRESENT: Don Carr, Jason Coey, Beverly Moser, Pam Porter and Mayor Paula Bowman

MEMBERS ABSENT: Cindy Adkins

OTHERS PRESENT: Tracey Parks Fiscal Clerk, Tina Heindel, Rob Heindel, Bruce Bowman, Linda Mohr, Carl Crisci, Candi Crisci, Patty Roberts, Tim Hess and Deputy John Atwell.

Meeting was called to order by Mayor Paula Bowman at 7:00 pm

Pledge of Allegiance was recited by all on the call.

7/15/2021 Meeting Minutes for regular session held, Motion to accept the minutes by Bev, and seconded by Jason Coey. All Ayes

7/22/2021 Meeting Minutes for special session, Motion to accept by Bev and seconded by Jason Coey, All Ayes

Treasure Report for July: several documents were emailed to Council, the documents consisted of a compiled list of all Bank Reconciliations and a funding document were sent. Motion to accept the Treasurer Report by Pam Porter and seconded by Jason Coey - All Ayes.

Old Business:

Council Projects

- Storm drains – Pam Porter reported she contacted ODOT for the storm drain that was reported by Deb Snell on the sidewalk. The water is laying right where the State fixed the end of the sidewalks. State is going to come out and look at them. State new exactly what she was referring to. Nothing else new.

- Village Streets – Don Carr reporting, Tracey Parks reported paying Buckeye Paving for Holt and Walnut \$21465.00 – Surface Square Foot moving off of the old asphalt and fine grade and put 1 ½ to 2 inches. Don Carr followed up on the Mill street issue, that if we put 7,000 together with the 4,000 dollars he would pay both streets. Question on East Street. Moving East St to High, North St, Mill St, Shurr St (need to ensure that the street is cleaned off with the vehicles).
 - Do all of these need to be done before Snow, there is no way it can be due to no funding.
 - Could Grants be used to get funding, use the water grants from drainage.
 - Stop Signs from Buckeye Asphalt would be \$1000 per sign to drive the stakes and to screw in the signs to the post. Don Carr has all of the requirements of the height of the signs and how far off the road. Is it possible to use the excavator to bring in the backhoe?
 - Tim Hess volunteered to bring his Back Hoe, Don Carr will reach out to him.
- Grant – Beverly Moser
 - Grant Writers = Bring the grant writers that have been looked at and bring the estimates with what the writers will be able to perform to the council
 - American Rescue Plan Portal is open and will need to get with the Fiscal Officer to report by the 30th. This is for Covid Funds to be distributed. This should get the village up to 75% of the total budget, it can be spent on more infrastructure items. Once you get the application in you report on what is being used on. This is good for 5 years span.
- Trees – Jason Coey reported he has a call into the Tree Company but they are in their busy time, and he will work with them to get them in to cut down the trees.
 - Branches hanging over on the roads, if we can look at having them to trim them back.
 - Jason will look at them for a contract and to get an estimate for servicing the area.

- Stop Light – This is on hold, this would be a good fun raiser.
- Village Office Maintenance – Paula Bowman to own. Adding this as a new Project for Budget items.
 - Chimney- there are 3 Chimneys repairs contacted to tear down and patch but no one responded.
 - Insurance will not cover due to wear and tear
 - Two in the back to tear down and patch the roof.
 - Get Estimate to replace the roof in order to build a plan for the next 3 years, use this year estimate and know that it is going to increase 3 to 5% for each year.
 - Furnace- Repair needed for condensation and filter – contacted 4 places, so estimated \$450 to be used to repair.
 - Patriot out of Marengo - provides free estimates – service charge is \$70 and \$70/hour labor, HVAC REPAIR with Clogged condensation Line - \$176.96 with an Annual Service Contract of \$160.88 Appears that the unit has not received any work or inspection since 2016.
 - Alum Creek Heating and Cooling out of Marengo - does not provide fee estimates cost is \$110 to come out with \$27.50 labor per every 15 Minutes.
 - X-Treme Air out of Mount Vernon – No free estimate charges \$150 for service call and Labor of \$85 p/hour
 - Jon’s Plumbing and Heating from Mount Vernon – No Free Estimates Service call is \$230 but Labor is included in the service call.
 - Roof- Insurance will not pay for the roof.
 - Water Heater – is leaking and is leaking at the bottom needs to be replaced – approximately \$500 to replace.
 - Don Carr will also call someone for Furnace and hot water heater
 - Pam Porter and Jason Coey will work with someone on the roof.
 - What are we going to do with the office – are we going to stay and do the have to haves in order to get the Budgets together and fix up the items that could be hazardous items.
- Village Lights – Cindy Adkins – Nothing to report at this time.

Panty Box – Home for the Pantry Box? Does anyone know if the Church is going to take it? It is looking doubtful.

Zoning Inspector

- Would like to get a committee together on this – suggested to discuss in this meeting.
 - Thought that the Village had to have a inspector
 - Inspector does not have to be licensed by the state and does not have to live in the Village. The hours are different and not set.
 - Suggest to look at the billing structure and absorb the cost to pay for the inspector within per inspection or fines.
 - Need to build a structured package of how to pay them and what the expectations will be for the inspector and how the Council fits in.
 - Can look toward other villages to see if we can use their inspector or get their structure of the job description and cost to the village for the inspector. Someone to possible work with Brent to set up the requirements of what we need in an inspector.
 - Standing Agenda item - Continue to work on this in each meeting to completion.

Well Cover

- One was purchased but not sure it is the right size.

Block Party

- Turnout was good, approximately 30 people at the block party Rained...

New Business:

Patty Roberts

- Owns a couple of parcels behind the Feed Mill and they want to build on it and they are questioning the access road
 - OL9 and OL10 you will see that there is an Alley
 - She is requesting access to the properties so she can sell them
 - Asking if they can put in a gravel in on the designated Alley per the maps

- Need to ensure that the Alley was not vacated will need to get with engineer
- Will need to review with Andy Wick and discuss further
- Next topic is that she owns 3 buildings within the Village and would like to know what kind of businesses she should bring in
 - Pizza place has been on the market twice she is willing to purchase out right and / or lease option
 - Would also like to get beer and wine consumption license for the business

Retention Policy

- Do we need to create a new one? Once we get done with the Audits, we will most likely have to build a lot of new policies. Charters, By Laws, Retention Policies.
 - Not able to locate the By Laws or a Charter
 - We do have a book of Ordinance's and Resolutions

Lights on Walnut and Water has been out for a couple of Months (Linda Mohr) and there is one on Portland as well.

Number of Council Members

- ORC 705.52 states that a Municipality of our size we would only need 5 members.
 - The only issue with that is that there needs to be a quorum of 4 council members to have a vote.
 - Question was asked what is the criteria of being a council member?
 - Have to live in the village for one year and a registered Voter
 - There is a list of folks who has interest on the council members and the Mayor has the list of folks who are interest.
 - There will need to be an executive session on a decision
 - Concern that if there is a process and that it is being followed

Annual Report

- Does anyone know if there has ever been an Annual Report?
 - That is what we are trying to do during the Project Spreadsheet.

Chesterville Village Mission Statement: "We strive to provide the best quality of life and environment in which our residents and businesses can thrive."

Question

- We have not had an Officer in the meeting do we have enough money to cover him to be in our meeting?
 - The village pays for 7.5 hours for 2 officers per month and this meeting is part of the hours in order for the patrol can report and to allow the folks of the village to provide input to the officers.
 - Patrol Report
 - What type of calls are being reported:
 - On the South of Portland there have been Domestic Violence, Drug Paraphernalia; but, with the help of Nuisance orders the one house has been shut down.
 - Patrols the Cemetery, Water Plant, just key area's where there have been suspicious activities in the past.
 - Request that they look at the Old Cemetery by the Methodist Church.

Adjourn the meeting – Beverly Moser motioned to Adjourn.

Next Council Meeting is September 16, 2021 @ 7:00 pm

Paula Bowman, Mayor

Tracey Parks, Clerk/Treasurer