

July 21, 2022

COUNCIL MEETING REGULAR SESSION CALLED TO ORDER AT 7:00 PM
COUNCIL OF THE VILLAGE OF CHESTERVILLE
MAYOR PAULA BOWMAN PRESIDING

MEMBERS PRESENT: Don Carr, Carl Crisci, Jason Coey, Beverly Moser, Pamela Porter, Martin Spearman and Mayor Paula Bowman

MEMBERS ABSENT:

OTHERS PRESENT: Tracey Parks Fiscal Clerk, Andrew Wick Village Solicitor, Bruce Bowman, Candy Crisci and Deputy John Atwell

ONLINE PRESENT: Shelly Adkins

Meeting was called to order by Mayor Paula Bowman at 7:00 pm
Pledge of Allegiance was recited by all

Approve of the Meeting for May and June Minutes –

- Prior to making any motion to approve, Carl Crisci (with Martin Spearman agreeing) requested that the meeting materials be presented to the council at least 3 days prior to the meeting, wanted to know the policy for this. It takes up a lot of time for the council to read through if given the day of.
 - The meeting materials being emailed early and posted to the WebSite is out of courtesy to Council Members and anyone interested in reading. No policy as to this being a mandatory item.
 - May meeting materials were sent out in June, updates were requested, but was omitted – updated prior to posting to WebSite.
 - The June Meeting was canceled so no real minutes to read.
- Approval –
 - May 5th (Special Session) Motion to approve corrected minutes was made by Beverly Moser was made to approve and Don Carr seconded the Motion – all ayes no opposed.

- May 19th (Regular Session) a Motion to Approve corrected Minutes was made by Beverly Moser and seconded by Pamela Porter – all ayes no opposed.
- June 16th (Regular Session) a Motion to Approve Minutes was made by Beverly Moser and Seconded by Don Carr – all ayes no opposed.

Approve Treasurer Report for May and June Meetings –

May 2022

<u>Beginning Balance -</u>	<u>\$127,244.24</u>
Receipts – (+)	\$ 6,073.46
<u>Payments – (-)</u>	<u>\$ 17,823.58</u>
Bank Balance – (=)	\$116,367.62
<u>Outstanding Payments -</u>	<u>\$ 873.50</u>
Adjusted Bank Balance	\$115,494.12

June 2022

<u>Beginning Balance -</u>	<u>\$115,494.12</u>
Receipts – (+)	\$ 6,558.12
<u>Payments – (-)</u>	<u>\$ 7,569.36</u>
Bank Balance – (=)	\$119,545.18
<u>Outstanding Payments -</u>	<u>\$ 5,062.30</u>
Adjusted Bank Balance	\$114,482.88

- A motion to approve the May Banking Reconciliation was made by Beverly Moser and Seconded by Pamela Porter – all ayes no opposed.
- June Reconciliation discussion to hold due to only receiving that day prior to the meeting.
 - The reconciliation from the bank was late, there for doing the reconciliation was not able to be performed until that day or night before.
 - Council discussed holding the reconciliation on extra month for meeting approval and possibly moving the meeting up or back so that the reconciliation can be reviewed prior to the meeting.
 - Again, there is no policy that any meeting material should be sent out prior to the meeting, Jason Coey stated that in most meetings (Fire Dept Meeting) the documents are given that night. Further discussion is to continue.

- A motion was made by Beverly Moser to hold the June Reconciliation approval until the next Council Meeting and Seconded by Pamela Porter – all ayes no opposed.

Old Business:

- Mid-year budget Resolution
 - Mid-Year Budget is due to the Budget Commission for 2023. Budget was based off of last year with a few increases – This is primarily the Revenue expected to be received in 2023.
 - General Funds - \$141,403.00
 - Property Taxes – \$38,000.00
 - Trash Collection - \$21,420.00
 - Income Taxes - \$31,000.00 (may need to send in a Revision if Street Paving is on hold to include the total from current year 2022 as Unencumbered Balance. Unless we are using for Storm Drain Repairs).
 - Other General Funds - \$42,117.00
 - Village Street Funds - \$13,868.00
 - State Highway Funds - \$5,457.00
 - Permissive Motor Vehicle Funds - \$2600.00
 - Once the Mid-year Budget is approved, then will take this document and create the current Budget for each Account to be applied to the appropriation.
 - Motion to accept the budget was made by Jason Coey and seconded by Don Carr.

Roll Call Vote:

Don Carr	Yes
Carl Crisci	Yes
Jason Coey	Yes
Beverly Moser	Yes
Pamela Porter	Yes
Martin Spearman	Yes

Motion passed: 6 approved – 0 Opposed.

Resolution 2022 – 18

- 3 Mil Levy is going to stop 12/31/2022
 - Need a Resolution to request a Certificate of Estimate from County Auditor

- This is for 5-year Operating Expenses, if doesn't pass it could impact projects.
- This was included into the Mid-year Budget estimate.
- This is a 2-part request – first will need a Certificate of Estimate from Morrow County Auditors and then a Resolution to take to the Board of Election due by August 10, 2022.
- Motion to request Certificate of Estimate of property taxes for both Replacement and Renewal Rates by Beverly Moser and Seconded by Jason Coey.

Roll Call Vote:

Don Carr	Yes
Carl Crisci	Yes
Jason Coey	Yes
Beverly Moser	Yes
Pamela Porter	Yes
Martin Spearman	Yes

Motion Passed 6 Approved – 0 Opposed

Resolution 2022 – 19

- Council Term Limits – Those needing to be on the ballot will also need to get petitions in by 8/10/2022.
- Need to start advertising the 3-mil levy with the Village Residents (flyers, handouts, posters, etc.).
 - Mayor has handed out to the public 3 times would encourage the council to help so they can get out there.
- Project updates
 - Sink hole would like to see this fixed prior to Heritage Days.
 - Buckeye Asphalt is busy and has no idea when this will be scheduled. Pamela will call David Porter directly.
 - \$5238 was estimate and we were going to take this out of the Income Tax Budget Item. Should use the 2nd installment of the Grant.
 - Meeting with Canyon Constructions on the drains
 - Pamela will follow up with them
 - ODOT – need to follow up on the drains since it is in the Right of Way Pam to contact ODOT on this issue (supervisor).
 - Storm Drains are marked onto the Sewer Maps in the Village Office.
 - Martin - meeting for new building

- Martin can not move forward with out a floor plan and expectations of how the building should be put together.
 - Need Committee to accomplish the wants- can only have 3 council members on this meeting.
- FEMA Certification
 - Who has not completed the certification, this needs to be completed soon.
 - Suggestion for all Council Members to do the 100 Training.
 - Expected to get completed by EOM.
- Retention Policy
 - Sent Certified Records Training to Beverly Moser will coordinate to attend a session 4 places to attend, Tracey Parks will go with but just need to know the date and times.
 - Revised Code will reimbursed the mileage for this meeting.
- Patty's response
 - Another Text from Patty as to what is going on with the roads and problems, that are running off the roads and flooding her building.
 - Canyon Construction to look to let us know if this is a Village Issue.
 - Patty did put up new Gutters will need to ask if this helped the issue.
 - Drains in front of the Old Pizza Shop (small one), Drain by the Barber Shop and Second Hand Rose is a big one and it is backing up over the sidewalks.
 - Patty has also offered to buy an inexpensive street camera.
 - Need to understand why she is wanting a street camera.
 - Anything that needs to be on an electric pole and need to set up with Ohio Edison for approval.
 - WiFi would need to be connected up to the camera.
- Sheriff Report/Status
 - Broken Down Vehicle with a female involved with a warrant and apprehended.
 - 190 South Portland recovered a stolen four-wheeler – female was apprehended.
 - Shooting happened during the tornado is in custody, weapons used has been recovered.
- Events updates or upcoming Events
 - Heritage Days still being planned

- The Committee has decided that with part of the funds and will get a bench from Lindsey Graham and will dedicate to Shelly Kemmer.
 - Where will the Bench be placed?
 - Bench Dedicated to Mayor Jane Taylor will be placed in the Park by the Fire Department.
 - Other donations from Committee will go to
 - Local Veterans
 - Community Outreach
 - Other Activities to go on:
 - Medicine Show
 - Church Dinner
 - Bingo
 - Craft Show
 - Quilt Show
 - Parade
 - Pie/Cake Auction – eating contest
 - And much More
- Other Old Business
 - No other Old Business

New Business:

- Liens for Warwick and Ward – Spence
 - There are 2 needing Resolution Numbers
 - Resolution 2022 – 20, 40 Portland Street Tax Lien
 - Resolution 2022 – 21, 60 Portland Street Tax Lien
 - Discussion:
 - Both properties are in arrears for Trash Payment
 - According to the Ordinance a Lien is needed to place the amount owed will go toward taxes, if no taxes are not paid then will go onto a Sheriff Auction.
 - Are there fees included in the Amount? The total Amount owed includes the Trash Payment Collections and any interest and penalties.
 - Warrick and Ward – is one person
 - The Resolution only states the property not the person
 - Were the property owners Notified? A certified letter was sent to each property owners that was not picked up.

- This lien is for one year.
- Emergency plan
 - Village will need to have an Emergency Plan in place
 - Asset plan of equipment and files
 - Evacuation Plan – Where would they go
 - Committee – Mayor Paula Bowman with 3 Council Members
 - Decide and get back to the Council.
- Generator for Traffic Light Went out during the Tornado / Storm
 - Recommended Estimate for a new generator for the fire department and it is over 20 years old and is End of Life
 - Fire house was wanting to use this as a Cooling Center
 - Once the new fire station is built may not need for this
 - The issue was that the Generator was not serviced and run continuously s/b shut down every 48 hours.
 - Serviced for emergency was \$210 and \$125 maintenance fee.
 - Estimate for the Generator for the Village house
 - Recommend to be the Cooling Place for the Village
 - Need to Add Generator to the budget for Maintenance
 - Put with Traffic Light Maintenance
 - Was informed that the Computer will need to be replaced
- Fire Department Station Update
 - Estimate for the building has went up and the committee has not renewed the Architect firm and is going with a new Design.
 - Meeting with Local Builders to do a new design.
- Air Conditioner for fire station
 - Fire Department is requesting an Air Conditioner
 - Put on next Agenda for estimates for new ones
- Street Signs
 - List was provided need to verify the list in order any signs
 - Need to get into Tracey prior to ordering
 - Mound
 - Plus List from email
 - Need Stop Sign Poles and to get signs
 - Need to provide estimates for Signs
 - Get a list and then Tracey will order.
 - Need 4-way portable stop sign for the light with possible battery lights or solar lights.

- Other New Business
 - Flyers were not received by some of the folks, either flew away.
 - Is there anything for historic preservation funds? There are grants out there.
 - No funds for this, we usually go through the Historical Society.
 - There is Grants out there but we currently do not qualify.
 - Bylaws is still a question will they be created?
 - Currently following the ORC for Municipality
 - The Ordinance and Resolutions are part of the Bylaws.

Jason made a motion to adjourn the meeting.

Next Council Meeting is Regular Meeting August 8, 2022 @ 7:00 pm

Paula Bowman, Mayor

Tracey Parks, Clerk/Treasurer