

February 17, 2022

COUNCIL MEETING REGULAR SESSION CALLED TO ORDER 7:00 PM  
COUNCIL OF THE VILLAGE OF CHESTERVILLE  
MAYOR PAULA BOWMAN, PRESIDING

MEMBERS PRESENT: Don Carr, Carl Crisci, Beverly Moser, Pam Porter and Mayor Paula Bowman

MEMBERS ABSENT: Jason Coey

OTHERS PRESENT: Tracey Parks Fiscal Clerk, Andrew Wick Village Solicitor, Bruce Bowman, Martin Spearman, Deputy John Atwell and Deb Snell

PRESENT ONLINE: Shawn Rinehart, Robert Heindel and Alexander Good

Meeting was called to order by Mayor Paula Bowman at 7:00 pm

Pledge of Allegiance was recited by all

Approve minutes from January 2022 – Meeting minutes sent out to council – some didn't get to read it due to WIFI being out. Meeting minutes motioned for approval by Beverly Moser Seconded by Carl Crisci – All Ayes Motion to approve.

Approve Treas. Report January 2022 – Reconciliation cannot be obtained when the budget is in temporary status, will need to move to April when Permanent Budget is appropriated and approved.

- Did walk through the Bank Reconciliation (manually created) the initial - Beginning Balance - looks off due to check carry over from December Checks not being cashed.

Approve Proposed budget – Resolution # 2022 – 05

Motion to approve the proposed budget to send to the County Budget Commission for approval – Motion by – Beverly Moser and Seconded by Pam Porter

Roll Call:

Don Carr – Yes

Carl Crisci – Yes

Pam Porter – Yes

Beverly Moser – Yes

Motion Passed 4 – 0

Questions -

- Sent out Budget questions received with answers further clarification on Expenditures:
  - Account for Big Walnut what is this \$14000.00 is broken down for Traffic Light Electric @ 80 per month – the rest is grant money from ARP.

Old Business:

1. Appointment of President of Council
  - a. Pam Porter nominated Don Carr for President and Bev Moser seconded.
  - b. Roll Call:
    - Pam Porter – Yes
    - Beverly Moser – Yes
    - Carl Crisci – Yes
    - Don Carr – Yes and acceptedMotion passed – Resolution #2022-06
2. Project Update – Need to determine dates and cost for this year and next
  - a. Village Storm Drains
    - i. Need to go over Calvin’s head to find a resolution on the drains on Short Street and State Route 95.
  - b. Village Streets
    - i. Repair Mill St by Jason (Buckeye Asphalt to fix portion and do we pave the rest)
    - ii. North Street
    - iii. East Street
    - iv. Water
    - v. South
    - vi. W Walnut
  - c. Village Tree’s

- i. Next Tree to be worked on is by Jason Coey property
  - d. Village Light's
  - e. Village CDGB Grants
    - i. We can look at the stop lights and if there is anything else we need to look at need to start looking into it.
  - f. Village House Maintenance
    - i. Chimney Repairs
  - g. Other Items Not mentioned
    - i. Retention Policy
    - ii. By Laws
- 3. Andy Letter from RITA and any Solicitor Updates
  - a. Membership for Solicitor cost and does the village want Andrew Wick to have. The Council, Fiscal Clerk, and Paula would also benefit. Total would cost \$350 for this year to see what it has and drop down to possibly \$100 for next year. Don Carr made a motion to provide the \$350 for the Solicitor to join this membership and Pam Porter seconded.

Roll Call:

Pam Porter – Yes

Don Carr – Yes

Beverly Moser – Yes

Carl Crisci – Yes

Motion Passed 4-0 Resolution #2022-07

- b. Rita Delinquency Letter for folks who have not filed and do we want to do with the following: \$902.45 and \$475.80 – (RITA sent it to collections with no response). Our options are to:
          - i. Do nothing
          - ii. Pay RITA can take legal action against the 2 amounts
          - iii. Solicitor does the Self Collection

Motion by Pam Porter to have Chesterville Solicitor to handle and Don Carr seconded the motion.

Question - What would it cost us if RITA took this on? Table this to next meeting to follow- up with RITA.

Carl Crisci made the motion to explore the cost from RITA before a deciding, Don Carr seconded the motion.

Revisit the Solicitor Contract as he realized it was not correct in previous email. Andrew created a secondary contract \$10,000 p/year by quarter – Current hourly rate at law practice is \$200 p/hour. Proposed the Council revisit the contract – 75 hours where ever you want to use it. Other Solicitors around the county bills as high as \$80,000 per year.

- Council discussion on proposed contract – if he bills at his office charge would be \$15,000 per year but he is only going to bill us \$10,000 per year for total of 75 hours' worth of work and then bill \$150 p/hour.
  - Motion to accept new contract and Amend current Resolution for Solicitor to include was Motion by Don Carr and Seconded by Beverly Moser
  - Roll Call:
    - Pam Porter – Yes
    - Carl Crisci - Yes
    - Beverly Moser - Yes
    - Don Carr – Yes
- Motion passed – Amended Resolution needed: #2022-08

Come to a resolution on how we are going to resolve Blight Properties – Recommendation that the Solicitor sends Certified Letters and, in the letter, if not cleaned up Next steps will be followed. Current process in the Zoning states:

- When any premises is in violation of this chapter, the Mayor shall issue a notice of violation to the owner, lessee or agent or tenant of the owner having charge of the premises, by certified mail, return receipt requested, or delivered by the Zoning Inspector. This notice of violation shall contain an order to conform to this chapter within a certain number of days, not to exceed thirty.

Question of will the process have to be started again for the Property across the street. No, it will not.

Modify the zoning Page 63 to include if send by certified mail or by private process server to deliver.

NEXT STEPS: Andrew will bring a recommendation on how to draft up the Language for Blighting and how to handled.

- Current Blighting issue should go to the next step and place a Lien.
- Resolution will need to be created next meeting
- 4. Council Schedule passed out and posted in the Village Office, Post Office, Library, Chesterville and on Village Web Site. Meeting to start at 7:00 and end at 8:00. Will add Chesterville Village Council Meeting Schedule.
- 5. Sheriff Report/Updates
  - a. Noticed there is activity in the back of the Cemetery and who is responsible – Chester Township
    - i. Would there be anyway to close and lock the doors at the gate after Dusk and Open at Dawn? Who would I contact – Lynn Shinaberry or Anthony Shaffer.
    - ii. Township meeting is on the 28<sup>th</sup>.
  - b. Will try to get a report to discuss any issues, overall the drug activity is down.
- 6. Roles/Responsibilities – Question “Why do you want to be on Council” – Moved to Next meeting.
- 7. Other Old Business
  - a. Last meeting Deb went to the township meeting and they will continue to do the mowing.
  - b. Fire Department Update: Still in a holding pattern due to cost of material.

New Business:

1. Traffic Light Expense Approval - Bill received for estimate that was supposed to be brought to council prior to work that is now a bill. Estimate shows the entire work needed for new light and raise the light. Need clarification if estimate is still what we received of \$10,000 and is still in affect in 2022. – Mayor Bowman to follow-up on the estimate.
  - a. Motion by Carl Crisci to pay the bill and Beverly Moser Seconded –  
Roll Call:  
Pam Porter – Yes  
Carl Crisci – Yes  
Beverly Moser – Yes  
Don Carr – Yes

Motioned Passed – Resolution #2022-09

2. Snow Plowing Issues
  - a. If anyone has an issue would appreciate everyone not call TD Landscape directly and to contact the Mayor to assist in getting resolved.
  - b. Who cleaned the sidewalks up by Pam's – Jeff Griffith was the one who used his Tractor to plow the roads.
3. Communication Equipment
4. Other New Business
  - a. Mayor Bowman wanted to let everyone know that Cindy Adkins has resigned, she has been on the council for over 20 years.

Motioned to adjourn the meeting by Don Carr  
Next Council meeting March 17, 7:00 pm

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Paula Bowman, Mayor

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Tracey Parks, Fiscal Clerk